

Growing U

For 20 years UniSchool has been empowering people through affordable, high quality, skill-based training. Our recognition stems from our ISETT Seta accreditation, together with endorsements by many corporate and government bodies. A combination of business professionals and university academics ensures our outstanding quality. Our affordability is as a result of our 20 years of experience in being the training organisation of choice for the people of KwaZulu-Natal. Come and join more than 20,000 people - young and old, unemployed AND ROYALTY, who we have helped grow.

Testimonials from our Students

People of South Africa really need the kind of education provided by UniSchool.

UniSchool is the Best Academic Institution.

All UniSchool staff are helpful and approachable.

Best value for Money



Unique UniSchool - We use a combination of highly qualified lecturers plus tutors.

University UniSchool - Most courses are designed by University lecturers and top business leaders.

Ubuntu UniSchool - We are a homegrown South African company who strive to live ubuntu - to grow U is to grow US.

UniSchool (Pty) Ltd

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Human Resource Management

Contact Us

Tel: 031-305-3850 or 086 100 2265
Fax: 031 305 3946 or 086-590-3717

Reg. No. 98/00306/07

Human Resource Management

Gain the expertise to successfully co-ordinate the Human Resource of an organisation and excel in this dynamic field. Open new doors to new opportunities in the exciting arena of Human Resource Management.



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Course Description



Course Modules

- Introduction to Human Resources
- Motivation and Participation Empowerment
- The Employment Process
- Human Resource Planning and Job Analysis
- The Employment Process Recruitment Induction
- Equal Employment Opportunities and Affirmative Action
- Training and Development
- Performance Mgt and Career Mgt.
- Compensation Management
- Social Responsibility and Health and Safety
- Industrial Relations Systems

Duration

- 12 weeks (Saturday mornings), 8:30am -12:30pm

Course price and date:

Course Fee Includes

- All lectures
- Human Resource Management Text book
- Qualified highly rated lecturers
- Graduation ceremony at UKZN University

Programme Type

Enhance your skills and improve your career opportunities in a particular field without having to enroll on a full programme. This course is not linked to NQF and is not a credit bearing Short Course Diploma.

Entrance Requirements

Grade 10 or at least be 16 years of age.
No prior Human Resource knowledge required.

Assessment

- Formative Assessment: 35% - Students need to submit one assignment.
- Summative Assessment: 65% - To successfully complete this learning programme you will be required to write a Theory exam. You will need to achieve a minimum of **50% for the exam.**

Award

On successful completion of the course you will receive your UniSchool Short Course Diploma endorsed by the SAIM.