

Growing U

For 20 years UniSchool has been empowering people through affordable, high quality, skill-based training. Our recognition stems from our ISETT Seta accreditation, together with endorsements by many corporate and government bodies. A combination of business professionals and university academics ensures our outstanding quality. Our affordability is as a result of our 20 years of experience in being the training organisation of choice for the people of KwaZulu-Natal. Come and join more than 20,000 people - young and old, unemployed AND ROYALTY, who we have helped grow.

Testimonials from our Students

People of South Africa really need the kind of education provided by UniSchool.

UniSchool is the Best Academic Institution.

All UniSchool staff are helpful and approachable.

Best value for Money



Unique UniSchool - We use a combination of highly qualified lecturers plus tutors.

University UniSchool - Most courses are designed by University lecturers and top business leaders.

Ubuntu UniSchool - We are a homegrown South African company who strive to live ubuntu - to grow U is to grow US.

UniSchool (Pty) Ltd

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Pastel Accounting

Contact Us

Tel: 031-305-3850 or 086 100 2265
Fax: 031 305 3946 or 086-590-3717

Reg. No. 98/00306/07

Pastel Accounting – Pastel Accredited

People with Pastel Accounting skills are in high demand in the business world.
Pastel is a software program that enables you to do bookkeeping on a computer.
It is the most preferred accounting software tool used by accountants nationwide.
UniSchool is an accredited Pastel Training Provider



Course Description



Course Modules

- Installation Partner version 12
- Working in a Demo Company
- Creating a New Company
- Auto Setup
- Edit Menu
- Taking on Balances
- Introduction to Processing
- Supplier Processing
- Customer Processing
- Cash Book Processing

Duration

- 8 weeks (Saturday mornings), 8:30am-12:30pm

Objective

The Objective of this course is to provide you with the skills you need to use Pastel Accounting Software.

Course price and date:

Course Fee Includes

- All lectures
- Course manual
- Pastel Intermediate CD for download
- Qualified highly rated lecturers
- Graduation ceremony at UKZN University

Programme Type

Agent Programme – UniSchool offers tuition but do not offer the final certificate. Pastel Accounting will offer the final exam and certificate.

Entrance Requirements

Grade 10 or be at least 16 years of age. Prior accounting knowledge is required.

Assessment

- Summative Assessment: To successfully complete this learning programme you will be required to write an exam online. You will need to achieve a mark of 75% or higher to be found competent.

Award

On successful completion of the course you will receive a Pastel Accounting skills certificate.